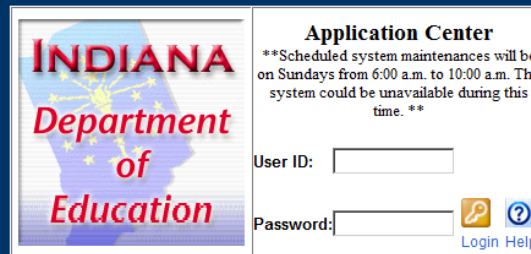





The Application Center is a web-portal used for exchanging information between the State and Individual School Systems in a secure and reliable manner. It is used by schools to file a variety of reports.

<https://ac.doe.state.in.us>



The screenshot shows the login interface for the Indiana Department of Education's Application Center. On the left is a logo with the text "INDIANA Department of Education" over a map of Indiana. The main area contains the title "Application Center", a maintenance notice: "**Scheduled system maintenances will be on Sundays from 6:00 a.m. to 10:00 a.m. The system could be unavailable during this time. **", and login fields for "User ID:" and "Password:". To the right of the password field are icons for a key and a question mark, with "Login" and "Help" links below them.

	Application Center **Scheduled system maintenances will be on Sundays from 6:00 a.m. to 10:00 a.m. The system could be unavailable during this time. **
	User ID: <input type="text"/>
	Password: <input type="password"/>  
	Login Help

For schools not accredited by the State Board, access to the STN Center will not be provided until the school is approved for the Choice Scholarship program.



Transfer	Lookup	Data Verification	Info	Additional Info
to deliver information		Reports		Alternative Education
ately. If you arrive		Conflict Resolution		Attendance
0 12228 00 00 00 00		Choice Scholarship Eligibility		Choice Scholarship
		School Choice Scholarship Report		Dropout/Mobility
id type	Begin Date	End Date		Employee Reports
up Period	01/06/2012 08:00 AM	02/13		Enrollment and Mobility
f Period	02/06/2012 08:00 AM	02/13		Expulsion Suspension
Collection Period	02/06/2012 12:00 AM	02/24		Graduate
				ISTEP
0 12228 00 00 00 00				

For the purpose of verifying income for Choice Scholarship, you should select **Reports** from the **Data Verification** menu. Then select **Choice Scholarship**, and **Choice Scholarship Eligibility**. This search protocol has the advantage of checking more federal programs at higher income levels.

Using the **Choice Scholarship Eligibility** Lookup system, you can search three different ways for matching information:

- Search by Food Stamp/SNAP or TANF Case Number
- Student Name and Identifying Information
- Parent Name and Identifying Information

Select method by clicking on a Radio Button.

Data Transfer		Lookup		Data Verification		Info Center		Administration			
Lookup > Choice Scholarship Eligibility										* Indicates required field	
Select Search Criteria:		<input checked="" type="radio"/> Case Number <input type="radio"/> Student Information <input type="radio"/> Guardian Information									
Search By Case Number											
Enter Case Number: *		<input type="text"/>									
										  Search Clear	

Most of you will probably search by “Student Information”:

Data TransferLookupData VerificationInfo CenterAdministration

Lookup > Choice Scholarship Eligibility* Indicates required field

Select Search Criteria:

☐ Case Number☒ Student Information☐ Guardian Information

Search By Student Information

Student Last Name: *

Student First Name: *

Student County of Residence: *

-- Select One --

Birth Date:

Search Type

☒ Basic☐ Sounds Like (First Name Only)

Search Clear

Data TransferLookupData VerificationInfo CenterAdministration

Lookup > Choice Scholarship Eligibility* Indicates required

Select Search Criteria:

☐ Case Number☐ Student Information☒ Guardian Information

Search By Guardian Information

Guardian Last Name: *

Guardian First Name: *

Student County of Residence: *

-- Select One --

Guardian SSN:

Search Type

☒ Basic☐ Sounds Like (First Name Only)

Search Clear

Use “Sound Alike” Search for names with possible variations.
We can successfully match records with variations like:

- La Quisha
- L’Quisha
- LaQuisha

First Name Sound-likes only!

The screenshot shows a web application interface for 'Lookup > Choice Scholarship Eligibility'. At the top, there is a navigation bar with tabs: 'Data Transfer', 'Lookup', 'Data Verification', 'Info Center', and 'Administration'. Below the navigation bar, the page title is 'Lookup > Choice Scholarship Eligibility' with a red asterisk indicating a required field. The 'Select Search Criteria:' section has three radio buttons: 'Case Number', 'Student Information' (selected), and 'Guardian Information'. The 'Search By Student Information' section contains four input fields: 'Student Last Name: *', 'Student First Name: *', 'Student County of Residence: *' (a dropdown menu showing '-- Select One --'), and 'Birth Date:'. At the bottom, the 'Search Type' section has two radio buttons: 'Basic' (selected) and 'Sounds Like (First Name Only)', which is circled in red. In the bottom right corner, there are two icons (a person and a magnifying glass) and the text 'Search Clear'.

[Data Transfer](#)[Lookup](#)[Data Verification](#)[Info Center](#)[Administration](#)

Lookup > Choice Scholarship Eligibility

* Indicates required

Select Search Criteria:

☐ Case Number ☐ Student Information ☒ Guardian Information

Search By Guardian Information

Guardian Last Name: *

Guardian First Name: *

Student County of Residence: *



Guardian SSN:

Search Type

☒ Basic ☐ Sounds Like (First Name Only)



Search Clear

Once you've pressed the Search Button, matching records, if any will be displayed below on the same screen.

Lookup > Choice Scholarship Eligibility

* Indicates required

Select Search Criteria:

☐ Case Number
 ☐ Student Information
 ☒ Guardian Information

Search By Guardian Information

Guardian Last Name: *

Smith

Guardian First Name: *

william

Student County of Residence: *

49 - Marion County

Guardian SSN:

Search Type

☒ Basic
 ☐ Sounds Like (First Name Only)



Search Clear

Choice Scholarship Eligibility Results for: 01/2012

View	Student Full Name	Birth Date	County of Residence	Guardian Full Name	Guardian SSN
	GREEN , AUGUSTA A	08/22/1992	49 - Marion County	SMITH , WILLIAM	***-**-0000
	SMITH , WILLIAM S	01/31/1999	49 - Marion County	SMITH , WILLIAM S	***-**-3246
	SMITH , ZACHARY L	05/29/2001	49 - Marion County	SMITH , WILLIAM S	***-**-3246

Click here to display full record for printing.

Choice Scholarship Eligibility Results For SMITH , WILLIAM S

Student Details:

Birth Date:

Address:

County:

Guardian Details:

Name: SMITH , WILLIAM S

SSN: ***-**-3246

Match Details:

Matching Record Found In: 01/2012

Student Verified for: School Choice Scholarship Eligibility

Reference Id: 67097366

[Print Information](#)

[Close Window](#)

Take Note of the “Reference Id” associated with this record. You will have to transfer that number to the application form to establish eligibility by this method.

It should be emphasized that just because a potential Choice Scholarship recipient cannot be identified with this Eligibility tool, it does not mean that they may not meet the eligibility requirements and ultimately be found to be eligible. You will just have to supply the additional proofs of income, including tax returns for all household members. Many eligible students cannot be verified with this system.